



*The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.*

*AGENDA AND MATERIAL*

## **BOARD MEETING**

**TUESDAY, APRIL 23, 2019  
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



**SEEDS OF FAITH**  
**MASS · MERCY · MISSION**  
**2018-2021**

### **A. ROUTINE MATTERS**

1. Opening Prayers – Trustee Burkholder -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meeting of March 26, 2019 A5
6. Consent Agenda Items
  - 6.1 Unapproved Minutes of the Committee of the Whole Meeting of April 9, 2019 and Consideration of Recommendations A6.1
    - 6.1.1 Admission of Elementary and Secondary Students Policy (301.1) A6.1.1
    - 6.1.2 Naming Request – St. Gregory the Great Chapel at St. Augustine Catholic Elementary School A6.1.2
    - 6.1.3 Pre-Approval of Capital Works Project Tenders Estimated to Cost in Excess of \$500,000 A6.1.3
  - 6.2 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of January 9, 2019 A6.2
  - 6.3 In-Camera Agenda Items F1, F2, F4, F5, F6 & F7 -

### **B. DELEGATIONS/PRESENTATIONS**

1. Niagara Regional Science and Engineering Fair B1

### **C. COMMITTEE AND STAFF REPORTS**

1. Financial Reports as at March 31, 2019 C1

### **D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

1. Correspondence
  - 1.1 Letter from Hamilton-Wentworth District School Board to Ministry of Education D1.1
  - 1.2 Card from William Amadio D1.2
  - 1.3 Letter from OCSTA D1.3
  - 1.4 Letter from The Terry Fox Foundation D1.4
2. Report on Trustee Conferences Attended -
3. General Discussion to Plan for Future Action -

- 4. Trustee Information
  - 4.1 Spotlight on Niagara Catholic – April 9, 2019 D4.1
  - 4.2 Calendar of Events – May 2019 D4.2
  - 4.3 Catholic Education Week 2019 D4.3
  
- 5. Open Question Period  
*(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)*

**E. NOTICES OF MOTION**

- 1. Accountability & Transparency E1

**F. BUSINESS IN CAMERA**

**G. REPORT ON IN CAMERA SESSION**

**H. FUTURE MEETINGS AND EVENTS**

**I. MOMENT OF SILENT REFLECTION FOR LIFE**

**J. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE BOARD MEETING OF  
MARCH 26, 2019**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of March 26, 2019, as presented.



## MINUTES OF THE BOARD MEETING

**TUESDAY, MARCH 26, 2019**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, March 26, 2019, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Fera.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Sicoli

2. Roll Call

Chair Fera noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Jade Bilodeau	✓			
Madison McKinney	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Burtnik

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of March 26, 2019, as amended:

**DELETION TO THE IN-CAMERA AGENDA  
ITEM F9**

**CARRIED**

**4. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the Agenda.

**5. Approval of Minutes of the Board Meeting of February 26, 2019**

Moved by Trustee Burkholder

Seconded by Trustee Moody

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of February 26, 2019, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Unapproved Minutes of the Committee of the Whole Meeting of March 5, 2019 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of March 5, 2019, as presented.

**6.1.1 Progressive Student discipline – Safe Schools Policy (302.6.9)**

**THAT** the Niagara Catholic District School Board approve the Progressive Student Discipline – Safe Schools Policy (302.6.9), as presented.

**6.1.2 Death Benefit Policy (201.5)**

**THAT** the Niagara Catholic District School Board approve the Death Benefit Policy (201.5), as presented.

**6.1.3 Deferred Salary Plan (X/Y) Policy (201.10)**

**THAT** the Niagara Catholic District School Board approve the Deferred Salary Plan (X/Y) Policy (201.10), as presented.

**6.1.4 Employee Leaves of Absence Policy (201.1)**

**THAT** the Niagara Catholic District School Board approve the Employee Leaves of Absence Policy (201.1), as presented.

**6.2 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) of January 10, 2019**

**THAT** the Niagara Catholic District School Board receive the approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of January 10, 2019, as presented for information

**6.3 Niagara Catholic Education Award of Distinction 2019**

Presented for information.

**6.4 In-Camera Items F1, F2, F4, F5, F6 & F7**

Moved by Trustee Prince  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

**1. Financial Report as at February 28, 2019**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report for information.

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Nil

**2. Report on Trustee Conferences Attended**

Nil Report

**3. General Discussion to Plan for Future Action**

- Continued implementation of 2018-2019 System Priorities.
- A draft of the 2019-2020 System Priorities will be presented at the May Committee of the Whole meeting for discussion and consideration.
- Staff is working on a draft Joint-Use School Agreement for Wainfleet with the District School Board of Niagara. Once the draft agreement is completed it will be brought to the Board for review and consideration for approval.

#### **4. Trustee Information**

##### **4.1 Spotlight on Niagara Catholic – March 5, 2019**

Director Crocco highlighted the March 5, 2019 Spotlight on Niagara Catholic.

##### **4.2 Calendar of Events – April 2019**

Director Crocco reviewed the Calendar of Events – April 2019 for Trustees information

##### **4.3 OCSTA Memorandum – Navigating the Municipal Conflict of Interest Act: A Manual for Catholic School Board Trustees**

Director Crocco highlighted information in the OCSTA Memorandum – Navigating the Municipal Conflict of Interest Act: A Manual for Catholic School Board Trustees

##### **4.4 OCSTA Memorandum – Ministry of Education Announcement – March 15, 2019**

Director Crocco presented highlights of the OCSTA Memorandum – Ministry of Education Announcement of March 15, 2019.

Director Crocco answered questions of Trustees.

The Board of Trustees agreed that the Chair of the Board send a letter on behalf of the Board to the Premier and the Minister of Education with a copy to OCSTA summarizing the concerns of the Niagara Catholic District School Board.

##### **4.5 Ministry of Education Memorandum – Next Phase of Consultations on Hiring Practices and Class Sizes**

Director Crocco highlighted the Ministry of Education Memorandum – Next Phase of Consultations on Hiring Practices and Class Sizes.

##### **4.6 OCSTA Letter to the Minister of Education**

Director Crocco highlighted the OCSTA Letter to the Minister of Education.

##### **4.7 OCSTA 2019 AGM & Conference Resolutions Package**

Director Crocco highlighted the OCSTA 2019 AGM & Conference Resolutions Package.

#### **5. Open Question Period**

None Submitted

### **E. NOTICES OF MOTION**

**Deferred from February 26, 2019**

#### **1. Board Involvement in Appointment and of Personnel to Leadership Positions**

Trustees Moody and Sicoli presented the notice of motion – Board Involvement in Appointment and of Personnel to Leadership Positions.

Discussion took place.

Moved by Trustee Moody  
Seconded by Trustee Sicoli

**THAT** a new policy regarding hiring, appointments, promotions and transfers of Supervisory Officers, Superintendents, Controllers of Plants, Principals and Vice-Principals be written and presented to the Board for consideration of the Board within the normal process of the Policy Committee, respecting the approved vetting process at the earliest possible time frame. The policy to clearly include Board approval and representative Board (Trustee representation) involvement in the process for hiring, promoting and transferring persons regarding the following positions:  
Supervisory Officers, Superintendents, Controllers of Plants, Principals & Vice-Principals.

**CARRIED**

The Board referred the notice of motion to the Policy Committee.

2. **Building on Today Survey**

Trustee Turner presented the Building on Today Survey notice of motion.

Discussion took place.

Moved by Trustee Turner  
Seconded by Trustee Moody

**THAT** the current Building on Today survey approved by the Board be halted and all commitments with outside “service providers” be terminated forthwith.

**CARRIED**

**April 23, 2019**

3. **Accountability & Transparency**

In accordance with the Board Bylaws Item 21, Section xiii (c), the Notice of Motion will be presented to the April 23, 2019 Board Meeting.

**F. BUSINESS IN CAMERA**

Moved by Trustee Prince  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:57 p.m. and reconvened at 10:24 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burtnik  
Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of March 26, 2019.

**CARRIED**



## **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Prince

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of February 26, 2019, as presented.

**CARRIED (Item F1)**

Moved by Trustee Prince

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of March 5, 2019, as presented.

**CARRIED (Item F2)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Prince

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of February 26, 2019, as presented.

**CARRIED (Item F4)**

Moved by Trustee Prince

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of March 5, 2019, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Sicoli

Seconded by Trustee Prince

**THAT** the March 26, 2019 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:36 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **March 26, 2019**.

Approved on **April 23, 2019**.

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Frank Fera  
Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE  
WHOLE MEETING OF APRIL 9, 2019**

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of April 9, 2019, as presented.

The following recommendation is being presented for the Board's consideration from the Committee of the Whole Meeting of April 9, 2019:

**6.1.1 Admission of Elementary and Secondary Students Policy (301.1)**

**THAT** the Niagara Catholic District School Board approve the Admission of Elementary and Secondary Students Policy (301.1), as presented.

**6.1.2 Naming Request – St. Gregory the Great Chapel at St. Augustine Catholic Elementary School**

**THAT** the Niagara Catholic District School Board approve the Naming Request – St. Gregory the Great Chapel at St. Augustine Catholic Elementary School, as presented.

**6.1.3 Pre-Approval of Capital Works Project Tenders Estimated to Cost in Excess of \$500,000**

**THAT** the Niagara Catholic District School Board approve the tenders related to the 2018-2019 School Year for Capital Works Projects presented in this report.



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, APRIL 9, 2019

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, April 9, 2019 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chair Sicoli.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Turner

2. Roll Call

Vice-Chair Sicoli noted that all Trustees and Student Trustees were in attendance and Superintendent Forsyth-Sells was excused.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Jade Bilodeau	✓			
Madison McKinney	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of April 9, 2019, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

Declaration of Conflict of Interest was declared by Trustees Fera, Huibers and Moody with Item F4 of the In Camera Agenda. These trustees have family members who are teachers, or employees of the Board. They left the meeting during discussion of this item.

**5. Approval of Minutes of the Committee of the Whole Meeting of March 5, 2019**

Moved by Trustee Prince

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of March 5, 2019, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Unapproved Minutes of the Policy Committee Meeting of March 26, 2019**

**THAT** the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of March 26, 2019, as presented.

**6.2 Approval of Policies**

**6.2.1 French Immersion/Admission of Elementary and Secondary Students Policy**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the French Immersion/Admission of Elementary and Secondary Students Policy, as presented.

**6.3 Naming Request – St. Gregory the Great Chapel at St. Augustine Catholic Elementary School**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Naming Request – St. Gregory the Great Chapel at St. Augustine Catholic Elementary School, as presented.

**6.4 Pre-Approval of Capital Works Project Tenders Estimated to Cost in Excess of \$500,000**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the tenders related to the 2018-2019 School Year for Capital Works Projects presented in this report.

**6.5 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.6 Capital Projects Progress Report Update**

Presented for information.

**6.7 In Camera Items F1 and F3**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

Nil

**C. COMMITTEE AND STAFF REPORTS**

**1. Committee of the Whole System Priorities and Budget 2018-2019 Update**

Director Crocco and members of Senior Administrative Council presented Committee of the Whole System Priorities and Budget 2018-2019 Update.

Director Crocco and Senior Staff answered questions of Trustees.

**2. Niagara Catholic School Library Information Centre Program and Services**

Yolanda Baldasaro, Superintendent of Education presented background information on the Niagara Catholic School Library Information Centre Program and Services and introduced Karen Desjardins, Coordinator of Library Information Centres.

Ms. Desjardins presented the Niagara Catholic School Library Information Centre Program and Services report for information.

Superintendent Baldasaro and Ms. Desjardins answered questions of Trustees.

**3. Alternative Programs in Niagara Catholic**

Ted Farrell, Superintendent of Education presented background information on the Alternative Programs in Niagara Catholic and introduced Marco Magazzeni, Coordinator of Experiential Learning and Alternative Programming and Community Partnerships Lead.

Mr. Magazzeni, along with the Alternative Programs Staff, presented the Alternative Programs in Niagara Catholic report for information.

Superintendent Farrell and Mr. Magazzeni answered questions of Trustees.

**4. Accountability Financial Report 2018-2019 as of March 31, 2019**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Accountability Financial Report 2018-2019 as of March 31, 2019 for information.

Superintendent Vetrone answered questions of Trustees.

5. **Monthly Updates**

5.1 **Student Trustees' Update**

Jade Bilodeau and Madison McKinney, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

5.2 **Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Baldasaro**

- Violet Sardella, a Grade 5 student from St. Elizabeth Catholic Elementary School was the recipient of the Port Colborne/Wainfleet Jr. Citizen of the Year.

**D. INFORMATION**

1. **Trustee Information**

1.1 **Spotlight on Niagara Catholic – March 26, 2019**

Director Crocco highlighted the Spotlight on Niagara Catholic – March 26, 2019 issue for Trustees information.

1.2 **Calendar of Events – April 2019**

Director Crocco presented the April 2019 Calendar of Events for Trustees information.

1.3 **OCSTA Memorandum – Ministry of Education Policy Reforms and OCSTA Positions**

Director Crocco highlighted the OCSTA Memorandum regarding Ministry of Education Policy Reforms and OCSTA Positions.

1.4 **OCSTA Memorandum – Toronto Catholic District School Board Motion Regarding the Ontario Autism Program (OAP)**

Director Crocco highlighted the OCSTA Memorandum regarding the Toronto Catholic District School Board's Motion on the Ontario Autism Program and their request for Niagara Catholic District School Board endorsement.

Moved by Trustee Burtnik

**THAT** the Niagara Catholic District School Board request that the Provincial Government fully fund additional supports for new and partial students entering the school system as a result of any changes to the Autism Plan in Ontario and furthermore, that the Provincial Government consider all information from the consultation process in any changes as recommended from boards and community agencies to the Autism Plan in Ontario.

**CARRIED**

Director Crocco will send a copy of the Niagara Catholic District School Board motion to the Toronto Catholic District School Board.

**1.5 OCSTA Memorandum – Draft Regulation under Rowan’s Law (Concussion Safety) Consultation**

Director Crocco highlighted the OCSTA Memorandum regarding the Draft Regulation under Rowan’s Law Consultation and noted the deadline for input of April 18, 2019.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

- 1.1 Director Crocco informed the Board of the continued implementation of this year’s System Priorities and the consultation towards the designing of the System Priorities for the 2019-2020 with a report to the May Committee of the Whole for consideration and recommendation.
- 1.2 Trustee Turner extended an invitation to the Mass for Development and Peace at St. Kevin’s Parish on May 5, 2019 at 8:30 a.m.

**F. BUSINESS IN CAMERA**

Moved by Trustee Prince

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:26 p.m. and reconvened at 10:05 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Prince

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of April 9, 2019.

**CARRIED**

**SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on March 5, 2019, as presented.

**CARRIED (Item F1)**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on March 5, 2019, as presented.

**CARRIED (Item F3)**



## **H. ADJOURNMENT**

Moved by Trustee Huibers

**THAT** the April 9, 2019 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 10:15 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **April 9, 2019.**

Approved on **May 14, 2019.**

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Dino Sicoli  
Vice-Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

## A6.1.1

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TOPIC: ADMISSION OF ELEMENTARY AND SECONDARY STUDENTS  
POLICY (301.1)**

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### **RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Admission of Elementary and Secondary Students Policy (301.1), as presented.

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Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: April 23, 2019



Niagara Catholic District School Board  
**ADMISSION OF ELEMENTARY AND  
SECONDARY STUDENTS POLICY**

STATEMENT OF POLICY

300 – Schools/Students

Policy No 301.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: June 16, 2015

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, Niagara Catholic embraces the opportunities and challenges of providing a learning environment in which the teachings of Christ and the Catholic faith provide a distinctive Catholic education for all students within its jurisdiction.

The Board, in cooperation with the Bishop, Priests, Chaplaincy Leaders and the parent/guardian community, fosters the spiritual growth of all students enabling them to become responsible citizens, who give witness to Catholic social teachings by promoting peace, justice and sacredness of human life.

The purpose of this policy is to provide direction on the process for admission of students to the elementary and secondary schools of the Niagara Catholic District School Board.

Therefore, upon approval, any student within the Niagara Region, electing to attend a Niagara Catholic elementary or secondary school may attend with the understanding that they respect the environment and traditions of Catholic Education, and the expectations of the Niagara Catholic District School Board.

The Director of Education shall issue Administrative Procedures for the implementation of this policy.

**References**

- [Aboriginal Affairs and Northern Development Canada](#)
- [Education Act \(Section 33 \(3\), 1997\)](#)
- [Immigration and Refugee Protection Act \(Canada\)](#)
- [International Exchange Student - Ontario \(ISE\)](#)
- [Ontario Catholic School Graduation Expectations](#)

**Niagara Catholic District School Board Policies/Procedures**

- [Attendance Areas Policy \(301.3\)](#)
- [Code of Conduct Policy \(302.6.2\)](#)
- [Dress Code Secondary Uniform Policy \(302.6.6\)](#)
- [Elementary Standardized Dress Code Policy \(302.6.10\)](#)
- [Ontario Student Record Policy \(301.7\)](#)
- [Safe Schools Policy \(302.6\)](#)
- [Student Transportation Policy \(500.2\)](#)
- [Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification Policy \(301.9\)](#)



Niagara Catholic District School Board  
**ADMISSION OF ELEMENTARY AND  
SECONDARY STUDENTS POLICY**  
ADMINISTRATIVE PROCEDURES

300 – Schools/Students

Policy No 301.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: June 16, 2015

The provisions of the *Education Act*, along with other relevant legislation and Board policies, shall determine admission to elementary and secondary schools in the Niagara Catholic District School Board.

- i. Elementary and secondary students shall be admitted to the geographically designated home school.
- ii. The residential address of the parents/guardians of a student or adult student will determine the designated home school with proof of residency as required by the Principal.
- iii. The Principal/Vice-Principal, in consultation with the parents/guardians or adult student is responsible for placing the student in the most appropriate program.
- iv. Elementary and secondary students are expected to fully participate in required instructional classes including religious education, family life programs and faith life activities.
- v. Elementary and secondary students shall be granted transportation in accordance with the [Student Transportation Policy \(500.2\)](#).

## ELEMENTARY AND SECONDARY ADMISSION NON-CATHOLIC

### Elementary School Admission Non-Catholic

Parents/Guardians requesting to register a student in a Niagara Catholic elementary school, who is not eligible to direct their school support to the Catholic Board, it is expected that compliance with the Admission of Elementary and Secondary Students Policy be followed.

The admission of a non-Catholic ratepayer's student will require the recommendation from the school Principal/Vice-Principal in consultation with, and the approval of, the Family of Schools' Superintendent of Education.

Parents/Guardians have the responsibility to notify the school of changes regarding biographical information.

### Secondary School Admission Non-Catholic

Parents/Guardians or adult student requesting admission to a Niagara Catholic secondary school, and who is not eligible to direct their school support to the Catholic Board, shall make application to the Principal/Vice-Principal of the Catholic secondary school.

Principals/Vice-Principals will ensure that all students attending a Niagara Catholic secondary school will:

- i. successfully achieve a credit in Religious Education for every year of attendance, up to graduation (total of four (4) Religious Education Credits),
- ii. participate fully in the faith life activities of the Catholic secondary school, and
- iii. respect the environment and traditions of Catholic Education and the expectations of the Niagara Catholic District School Board.

## Elementary and Secondary Graduation Ceremonies

Students who qualify for graduation will be invited by the Principal to participate in faith-based elementary or secondary Catholic graduation ceremonies providing they meet all of the Ministry of Education, Board and school-based graduation expectations. The expectations include, but are not limited to, participation in religious education and faith life activities, being a student in good standing and fulfilling the Ontario Catholic School Graduate Expectations as endorsed by the Niagara Catholic District School Board.

## REQUIRED DOCUMENTATION: ELEMENTARY AND SECONDARY

### Responsibility of Parents/Guardians or adult student

It is the responsibility of the parents/guardians or adult student to complete the required Niagara Catholic District School Board Admission Forms (where applicable):

- [Elementary Student Registration Form - Appendix A](#)
- [Secondary Student Registration Form - Appendix B](#)
- [Consent for Release of Information - Appendix C](#)
- [Application for Direction of School Support – Appendix D](#)
- [Roman Catholic School Assessment Lease – Appendix E](#)
- [Request for Admission Form \(Non-Catholic/Out-of-Boundary\) – Appendix F](#)
- [Confirmation of Pupil Eligibility for English as a Second Language/Literacy Development Funding - Appendix G](#)
- [International Student Application Form – Appendix H](#)
- [Renewal International Student Application Form – Appendix I](#)
- Completion of the Niagara Region Public Health Confidential Student Immunization Form (provided by the school)

In addition, it is the responsibility of the parents/guardians or adult student to provide original documentation or a copy certified as original (where applicable) for the following:

- Proof of age: Birth Certificate, Statement of Live Birth or Passport
- A Roman or Eastern Rite Catholic Baptismal Certificate. If the student has not been baptized, the student may be admitted if one parent can provide a Roman/Eastern Rite Baptismal Certificate. If necessary, a letter from a pastor certifying that the student or parent has been baptized in the Roman or Eastern Rite will be accepted in lieu of a Baptismal Certificate.
- Immunization Record or Statement of Conscience or Religious Belief Affidavit
- Proof of Immigration Status
- Court Order
- International Student Letter of Confirmation

The Principal is to ensure that the Niagara Catholic Registration Checklist (internal use only) and copies of all relevant registration documents are placed in the student's OSR.

## ATTENDANCE AREA EXCEPTIONS

In accordance with the *Education Act*, the Niagara Catholic District School Board has established boundaries for student attendance.

If, parents/guardians request to register a student or where applicable adult student in a Niagara Catholic school other than their home school, it is expected that the Admission of Elementary and Secondary Students' Policy and the Attendance Areas Policy are followed.

Approval for an Out-of-Boundary admission request will require a recommendation from the Principal/Vice-Principal in consultation with, and the approval of the Family of Schools' Superintendent of Education. Permission to attend will remain in effect for the duration of a student's attendance at the school, unless otherwise notified by the Principal of the school and approved by the Family of Schools' Superintendent of Education.

Transportation for an approved Out-of-Boundary admission request shall be the sole responsibility of the parents/guardians or where applicable adult student.

Approved attendance area exceptions are for the identified school boundaries at the time of the approval. Any changes which occur to the attendance area boundaries may require attendance area exceptions for those families currently registered to attend the school within the boundaries of their residence.

Parents/Guardians or adult students have the responsibility to notify the Principal/Vice-Principal of changes to their residency status and/or circumstances for the initial attendance area exception request.

Approval for Out-of-Boundary requests will not be granted into:

- Schools identified by Board motion
- Schools at or above on-the-ground capacity (no surplus space) unless there is available childcare.

Any exemptions to these specific exceptions will require the approval of the Principal, the Family of Schools' Superintendent of Education and Senior Administrative Council:

- Out-of-Boundary approval will be granted with admission into a Board approved academic program that is not offered at the student's home school.
- Unless otherwise approved, transportation for an Out-of-Boundary Board approved academic program that is not offered at the student's home school shall be the sole responsibility of the parents/guardians or adult student.

## FRENCH IMMERSION PROGRAM

The provision of Niagara Catholic's French Immersion programs is based on program viability, which may include, but is not limited to, factors such as enrolment, legislation, qualified staff, programming requirements, school space accommodations, and school site locations, which may change from time to time, in consultation with affected school communities.

The Director of Education and the Superintendent of Education, Program and Innovation will confirm the location of French Immersion Programs in the Board.

### **Elementary French Immersion Program**

#### **Entry Point**

The entry point for French Immersion Programs is Kindergarten or Grade 1. Upon the approval of the school Principal and the appropriate Family of Schools' Superintendent, a student may enter the program at another point provided the student's accumulated hours in the French Immersion Program qualifies the student for successful recognition in completing the requirements of this program.

#### **Attendance**

Students enrolled in the French Immersion Program are to attend the Family of Schools designated French Immersion school site based on their home address. Any Out-of-Boundary requests will follow the Attendance Area Exceptions process outlined in this Policy and the Student Transportation Policy.

## **Registration**

There are a limited number of spots available for students entering the French Immersion Program. Where necessary, registration waitlists will be developed for each Family of Schools designated French Immersion school site.

- **Sibling Pre-registration**

Siblings of current elementary French Immersion students who are entering Kindergarten or Grade 1 are provided with the first opportunity to pre-register on-line for the French Immersion Programs at their designated Family of Schools site by December 15<sup>th</sup> of the year preceding the September enrolment in the French Immersion Program.

Siblings not pre-registered by the indicated date will then be required to follow the on-line open pre-registration process outlined below.

- **Open Pre-registration**

Open pre-registration for the French Immersion Program is on-line at a designated date and time posted on the Board website.

The pre-registration must be completed and submitted using the Board on-line registration portal during the indicated pre-registration window. It is the sole responsibility of the parent(s)/guardian(s) to ensure that they have registered their student at the correct French Immersion school site and grade.

Each pre-registration is dated and time stamped and rank ordered. The applicant will receive email notification confirming pre-registration of their student.

Admission will be determined by pre-registration ranking. The applicant will receive notification from their Family of Schools' French Immersion school site regarding the status of their student's pre-registration prior to the March Break of the current school year, i.e. admission into the French Immersion Program or placement on the waitlist. Successful applicants will be required to complete the registration process for their student by June 1<sup>st</sup> of the current school year.

## **Transportation**

Students enrolled in the French Immersion Program, where eligible, will be provided with transportation to their local Family of Schools designated French Immersion school site in accordance with the Board's Transportation of Students Policy.

## **Secondary French Immersion Program**

### **Attendance**

Designated Niagara Catholic secondary school sites will endeavour to offer credits in French, based on viability and enrolment, to enable a student to qualify for the French Immersion Certificate. Any out of boundary requests will follow the Attendance Area Exceptions process outlined in this Policy and the Student Transportation Policy.

### **Program Requirements**

All Niagara Catholic students are required to successfully complete 30 credits in order to complete the requirements for the Ontario Secondary School Graduation Diploma. Secondary school students must accumulate a minimum of ten (10) French Immersion credits to qualify for the French Immersion Certificate upon graduation.

## **NON-RESIDENT OF CANADA (VISA) STUDENT**

The designated Superintendent of Education may approve the admission of a non-resident student in accordance with the Education Act. Such approval shall be reviewed annually.

- The student must obtain approval from the designated Superintendent of Education prior to admission into any school.
- The International Student Application form must be completed. Prior to admission into any school, a Visa student will be provided with a letter from the designated Superintendent of Education confirming attendance.
- A Visa student shall be charged the fee determined by the Board.

## **RESIDENTS OF ONTARIO BUT OUTSIDE OF THE NIAGARA REGION**

Parents/Guardians or adult students who reside in Ontario, but outside of the Niagara Region, may request to register a student in a Niagara Catholic District School Board school in compliance with the Admission of Elementary and Secondary Students' Policy and the Attendance Areas Policy.

A student, whose legal residence is outside the jurisdiction of the Niagara Catholic District School Board, but within Ontario requesting admission to a school under the jurisdiction of the Board, may have fees paid by the resident Board. Such a request is to be accompanied by a statement from the resident Board indicating fees will be paid on behalf of the student. Where fees are not paid, approval must be obtained from the Director of Education and are reviewed on an annual basis.

## **EXCHANGE STUDENTS**

A student approved as an Exchange Student will participate in reciprocal, school-based programs, provided in co-operation with the Canadian School Authorities and the foreign exchange partners of the International Student Exchange-Ontario (ISE) in compliance with the Admission of Elementary and Secondary Students' Policy.

## **STUDENTS WITH IMMIGRATION DOCUMENTS**

A student identified as a: Non-Landed Immigrant, Permanent Resident, Refugee, Work Permit, or Diplomatic Status, will be admitted in accordance to the Ontario Education Statutes and Regulations, following Immigration Canada Laws and procedures, and in compliance with the Admission of Elementary and Secondary Students Policy.

A Principal/Vice-Principal who receives immigration documents from a student applying for admission will review the documents for eligibility and request completion of the Confirmation of Eligibility Form. The Principal/Vice-Principal will ensure that the information is completed according to the immigration documents provided.

## **EXPELLED STUDENTS**

An expelled student will be referred to the Family of Schools' Superintendent of Education, who in consultation with the Principal/Vice-Principal, parents/guardians, the student or where applicable adult student will determine an appropriate placement recommendation.



## EXTENUATING CIRCUMSTANCES

A request for school admission, which has extenuating, and/or compelling family circumstances, shall be submitted in writing to the Family of Schools' Superintendent of Education for consideration.

## ADMISSION APPEALS

Parents/guardians or adult students may appeal an admission decision in writing to the Family of Schools' Superintendent who will present the appeal to Senior Administrative Council. The Family of Schools' Superintendent of Education will communicate the decision of Senior Administrative Council to the parents/guardians or adult students.

**Adopted Date:** February 24, 1998

**Revision History:** June 16, 2009  
January 26, 2010  
April 27, 2010  
February 26, 2013  
December 17, 2013  
June 16, 2015

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TITLE: NAMING REQUEST – ST. GREGORY THE GREAT CHAPEL  
AT ST. AUGUSTINE CATHOLIC ELEMENTARY SCHOOL**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Naming Request – St. Gregory the Great Chapel at St. Augustine Catholic Elementary School, as presented.

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
Jeff Moccia, Principal of St. Augustine Catholic Elementary School, Welland  
Krista Wood, Board Chaplaincy Leader

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Recommended by: Committee of the Whole

Date: April 23, 2019



## **REPORT TO THE COMMITTEE OF THE WHOLE APRIL 9, 2019**

### **NAMING REQUEST – ST. GREGORY THE GREAT CHAPEL AT ST. AUGUSTINE CATHOLIC ELEMENTARY SCHOOL**

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#### **BACKGROUND INFORMATION**

St. Augustine Catholic Elementary School was built in 1956 as part of the Welland County Separate School Board with Chairman Reverend James Noonan, Trustees Daniel Jason and Reno Cirocco. The school celebrated 50 years in 2006. St. Augustine Catholic Elementary School was the parish school of St. Augustine of Canterbury Catholic Church until its closing and final Mass on January 1<sup>st</sup>. 2017. The school is now a member of St. Mary Catholic Church and attends Mass with its partnering school, St. Mary Catholic Elementary School.

St. Augustine Catholic Elementary School underwent three additions in 1957, 1960 and 1963. As well, the school has undergone two major renovations. In 2003, the main office along with administration offices and staff room underwent renovations. Then, in 2010, a \$1.1-million dollar renovation saw the elimination of three portables and allowed all students to be within the newly renovated school with two kindergarten classrooms, breakfast area, and classroom and library information centre renovations. The renovation also included a realignment of the school's driveways, drop off area and parking lot.

In accordance with Board Policy 100.15, Naming of a Board Facility, Designated Area or Chapel,

All Chapels in the Niagara Catholic District School Board will be named after the Blessed Trinity, or a name for Christ, or a mystery of his life already accepted in the liturgy, or the name of the Holy Spirit, or a name for the Blessed Virgin Mary, or a name of a holy angel, or the name of a Saint, or the name of a blessed provided the Bishop has given permission.

1. All requests will be presented to the Family of Schools' Superintendent of Education for consideration.
2. If supported by the Family of Schools' Superintendent of Education, a recommendation will be made to the Director of Education for consideration.
3. The Director of Education will consult with the Bishop of the Diocese of St. Catharines for endorsement.
4. If supported by the Director of Education and endorsed by the Bishop of the Diocese of St. Catharines, the Director will present the recommendation to the Board of Trustees for consideration.
5. The Board of Trustees will approve the naming or renaming of a Chapel within a Board facility.
6. The name of the Chapel within a Board facility will be displayed with an appropriate interior sign or lettering.

## Recommendation

A recommendation has been made by the Family of Schools' Superintendent of Education, and Principal of St. Augustine Catholic Elementary School to the Director of Education – to name the chapel at St. Augustine Catholic Elementary School, Welland - St. Gregory the Great Chapel. The Director of Education has consulted with the Bishop of the Diocese of St. Catharines and received Bishop Bergie's endorsement of the recommended name for the chapel.

Known most commonly as Gregory the Great, the 64<sup>th</sup> Pope of the Catholic Church had simple and humble beginnings founding and living in a community of Benedictine monks in Rome in the late 6<sup>th</sup> century. This same community later welcomed Augustine who served as the Prior of the monastery before Pope Gregory, appointed him to lead a group of missionaries to evangelize in England.

Through his written correspondence, Pope Gregory continued to guide the work of Augustine – the first Archbishop of Canterbury – and the other Catholic missionaries as they ministered among the Anglo-Saxons in England. Gregory and Augustine continued to evangelize and serve the people of God until their deaths in the year 604, when both “The Great Pope,” and the “Apostle of England,” journeyed to their eternal home in Heaven.

The Church celebrates the feast of St. Augustine of Canterbury on May 27<sup>th</sup>, 2019, and in celebration of their patron's feast day, the staff of St. Augustine Catholic Elementary School are preparing to incorporate a learning session for all students about Pope Gregory the Great's influence on Augustine's life and ministry.

We are requesting the chapel at St. Augustine Catholic Elementary School be named St. Gregory the Great Chapel to honour and show our appreciation for Pope Gregory's faith in Augustine for mentoring and directing his personal faith journey. The St. Gregory the Great Chapel will be a space where the students, staff and wider school community of St. Augustine Catholic Elementary School can gather, reflect and celebrate their own faith journeys.

Attachment: St. Augustine Catholic Elementary School Letter

### RECOMMENDATION

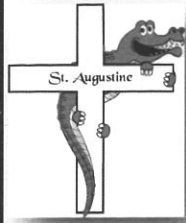
**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Naming Request –St. Gregory the Great Chapel at St. Augustine Catholic Elementary School, as presented.

Prepared by: Yolanda Baldasaro, Superintendent of Education  
Jeff Moccia, Principal of St. Augustine Catholic Elementary School, Welland  
Krista Wood, Board Chaplaincy Leader

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: April 9, 2019



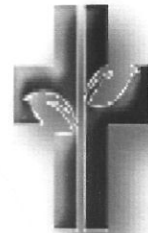
# St. Augustine Catholic Elementary School

300 Santone Ave. Welland, ON L3C 2J8 Phone: 905-734-4659 Email: st.augustine@ncdsb.com

Principal: Jeff Moccia

Superintendent: Yolanda Baldasaro

*"A community of achievers... spiritually, morally, intellectually and physically"*



Naming of St. Augustine Catholic Elementary School Chapel:

February 20th, 2019

The students, staff and Catholic School Council of St. Augustine Catholic Elementary School are requesting through the Director of Education, Superintendent of Schools, Father Raymond, Bishop Bergie and Trustees of the Niagara Catholic District School Board, that our school chapel be granted permission to use the name Pope Saint Gregory the Great Chapel. In consultation with staff, students and our Catholic School Council, we have decided the best fit for our community and meaningful name that best exemplifies our chapel, was the Pope Saint Gregory the Great Chapel. The reason for the choice was in the connection that Pope Gregory had with Augustine.

Pope Gregory appointed Augustine to lead 30 missionaries to evangelize England. Through this tough mission, Pope Gregory advised Augustine and mentored him. After only seven years in England, Augustine died but not before his great faith and role modelling led to the evangelization of many Anglo Saxons.

With this great connection to Augustine, we have decided the best way to show appreciation for Pope Gregory's faith in Augustine, his mentorship and desire to direct his faith journey, was to name our chapel in his honour. As a community, we want our students to be aware of the name choice and the connection so they can not only understand the choice in name but also speak to it as Catholics. For this reason, if granted permission, on the feast day of Saint Augustine (May 27th for our school), we are going to incorporate a learning session for all students and how influential on Saint Augustine's life, Pope Gregory was. We want them to know and understand the story of their relationship and why our chapel's name is so fitting. Most importantly, we want them to be able to articulate the reason for the name choice and demonstrate understanding of how Pope Gregory was a major influence in Saint Augustine's life.

It is our hope as a community, that the official blessing can take place prior to education week so that our planned Feast of Saint Augustine activities related to the chapel naming can take place within our newly named chapel.

Sincerely,

The Catholic School Community of Saint Augustine Catholic Elementary School.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TITLE: PRE-APPROVAL OF CAPITAL WORKS PROJECT TENDERS  
ESTIMATED TO COST IN EXCESS OF \$500,000**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the tenders related to the 2018-2019 School Year for Capital Works Projects presented in this report.

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Prepared by: Mark Ferri, Administrator of Purchasing Services  
Giancarlo Vetrone, Superintendent of Business & Financial Services  
Scott Whitwell, Controller of Facilities Services

Presented by: Scott Whitwell, Controller of Facilities Services

Recommended by: Committee of the Whole

Date: April 23, 2019



## **REPORT TO THE COMMITTEE OF THE WHOLE APRIL 9, 2019**

### **PRE-APPROVAL OF CAPITAL WORKS PROJECT TENDERS ESTIMATED TO COST IN EXCESS OF \$500,000**

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#### **BACKGROUND INFORMATION**

Work is underway to tender capital work projects whose construction value is estimated to be in excess of \$500,000. These projects are noted below:

1. St. Alexander Catholic Elementary School – Upgrade front entrance stairs, ramp, pillars and exterior wall.
2. St. Denis Catholic Elementary School – Upgrade front entrance, sidewalk, pillars, canopy, exterior wall and administrative office renovations.
3. St. Peter Catholic Elementary School – Upgrade front entrance sidewalk and canopy.
4. Notre Dame College School – Upgrade Music Room to add practice rooms, upgrade ventilation and improve acoustics.
5. Our Lady of Victory Catholic Elementary School – Upgrade ventilation and renovate eight classrooms.
6. Roofing – We are tendering several roofing projects again this year – we do not have any estimated to cost greater than \$500,000. However, we are requesting pre-approval for any roofing project at any individual school in the event that the tender is higher than \$500,000.

Pre-approval is being requested for these projects for efficiency and importantly, to avoid potential timing problems related to bringing individual reports/recommendations for CW/Board meetings in May or June. Sufficient time is needed related to preparing tenders, closing tenders, tender analysis and advising contractors, who want to know if they were successful on any given tenders since it can have an effect on their business, in as timely a manner as possible.

Ministry of Education funding is available for each of the above projects.

In accordance with the Board's Purchasing/Supply Chain Management Policy, it is the recommendation of the Director of Education, the Superintendent of Business & Financial Services and the Controller of Facilities Services, in consultation with the Administrator of Purchasing Services, that the subject recommendation be approved.

**RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the tenders related to the 2018-2019 School Year for Capital Works Projects presented in this report.

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Prepared by:           Mark Ferri, Administrator of Purchasing Services  
                              Giancarlo Vetrone, Superintendent of Business & Financial Services  
                              Scott Whitwell, Controller of Facilities Services

Presented by:         Scott Whitwell, Controller of Facilities Services

Recommended by:   John Crocco, Director of Education/Secretary-Treasurer

Date:                    April 9, 2019



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TITLE: APPROVED MINUTES OF THE SPECIAL EDUCATION  
ADVISORY COMMITTEE (SEAC) MEETING OF  
JANUARY 9, 2019**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of January 9, 2019 as presented for information.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, JANUARY 9, 2019

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, January 9, 2019, at 6:30 p.m. in the Father Burns csc Boardroom at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30p.m. by Superintendent Rocca.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Superintendent Rocca.

2. Roll Call

Members	Affiliations	Present	Excused	Absent
Anna Racine	The Tourette Syndrome Association of Ontario	✓		
Karen Murphy	Autism Ontario Niagara Region	✓		
Pina Palombo	Down Syndrome Caring Parents (Niagara)		✓	
Bill Helmeczi	Pathstone Mental Health	✓		
Andrew Howcroft	Community Living Welland Pelham	✓		
Dorothy Harvey	Niagara Children's Centre		✓	
Rita Smith	Community Living Port Colborne/Wainfleet	✓		
Ted Nangle	Learning Disabilities Association – Niagara	✓		
Lorraine Smith	Mainstream	✓		
<b>Trustees</b>				
Kathy Burtnik		✓		
Rhianon Burkholder		✓		
<b>Student Senate Representative</b>				
Donald Hingston		✓		

The following staff were in attendance:

**Pat Rocca**, Superintendent of Education; **Adele Filice**, Vice-Principal, Secondary; **Chris Kerho**, Principal, Elementary; **Danny Giancola**, Coordinator – Special Education; **Tina DiFrancesco**, Recording Secretary

### **Introductions**

Superintendent Rocca introduced Lorraine Smith, new SEAC representative from Mainstream.

Superintendent Rocca introduced Adele Filice, Vice-Principal of Lakeshore Catholic High school who will be the new Secondary Principal Representative on the SEAC.

Trustee Burtnik introduced Rhianon Burkholder, newly elected Trustee.

### **3. Election of Chairperson**

Moved by Karen Murphy

**THAT** Anna Racine be nominated for the position of Chairperson of the Special Education Advisory Committee.

Superintendent Rocca asked Anna Racine if she wished to stand for the position of Chairperson of the Special Education Advisory Committee. Anna Racine accepted the nomination.

Superintendent Rocca asked if there were any more nominations.

There were no further nominations forthcoming.

Anna Racine was acclaimed as the Chairperson of the Special Education Advisory Committee.

### **Election of Vice-Chairperson**

Moved by Anna Racine

**THAT** Karen Murphy be nominated for the position of Vice-Chairperson of the Special Education Advisory Committee.

Superintendent Rocca asked Karen Murphy if she wished to stand for the position of Vice-Chairperson of the Special Education Advisory Committee. Karen Murphy accepted the nomination.

There were no further nominations forthcoming.

Karen Murphy was acclaimed as the Vice-Chairperson of the Special Education Advisory Committee.

Superintendent Rocca turned over the Chairship of the Special Education Advisory Committee to Chair Racine.

4. **Approval of the Agenda**

Moved by Bill Helmeczi  
Seconded by Rita Smith

**THAT** the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of January 9, 2019.

**CARRIED**

5. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

6. **Approval of Minutes of the Special Education Advisory Committee Meeting of December 5, 2018**

Moved by Karen Murphy  
Seconded by Rita Smith

**THAT** the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of December 5, 2018 as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. AGENDA ITEMS**

1. **Goals and Vision for 2018-2019**

**1.1 Goals and Vision for the 2018-2019 School Year**

Chair Racine reviewed the following SEAC goals with the members.

1. Dr. Sheila Bennett - Presentation
2. Hold a SEAC meeting at a school
3. Develop a Transition Survey relating to the transition process in schools

Superintendent Rocca has contacted Dr. Sheila Bennett regarding a future presentation.

A suggestion was made to hold the February 6<sup>th</sup> SEAC meeting at Club Italia and join the Pathways Event happening on that night.

Superintendent Rocca suggested a future presentation on transitions, possibly in March.

2. **Parent Outreach**

3. **Other Related Items**

### 3.1 Student Support Focus Questions

Superintendent Rocca presented Student Support focus questions at the November SEAC meeting and reminded the SEAC members to continue to send their feedback. A discussion was held and an additional question was added to the questionnaire.

#### 4. Policy Review

The following policies were presented for review.

*Transportation and School Operations for Inclement Weather Policy (500.1)*  
*Employee Attendance During Inclement Weather and Workplace Closure Policy (201.9)*  
*Student Senate – Secondary Policy (100.6.1)*  
*Student Senate – Elementary Policy (100.6.2)*  
*Supporting Children and Students with Prevalent Medication Conditions Policy (NEW)*

*Feedback can be submitted to [jennifer.pellegrini@ncdsb.com](mailto:jennifer.pellegrini@ncdsb.com) by January 11, 2019*

*Employee Leaves of Absence Policy (201.1)*  
*Death Benefit Policy (201.5)*  
*Deferred Salary Plan (X/Y) Policy (201.10)*  
*Fundraising Policy (301.4)*  
*Progressive Student Discipline Policy (302.6.9)*  
*Prior Learning Assessment Recognition (PLAR) Policy (400.4)*  
*Student Transportation Policy (500.2)*

*Feedback can be submitted to [jennifer.pellegrini@ncdsb.com](mailto:jennifer.pellegrini@ncdsb.com) by January 19, 2019*

A discussion was held regarding submitting feedback on behalf of the SEAC. Individual comments are also welcome.

## D. SEAC REPORT

### 1. Review/Approval of SEAC Insert for Catholic School Council Agenda and School Newsletter

- A discussion was held regarding the *Transition to Adulthood Planning Toolkit*. This information will be sent to Principals to include in the Catholic School Council agenda and school newsletter.

## E. COMMITTEE AND STAFF REPORTS

### COMMITTEE REPORTS

#### 1. Down Syndrome Caring Parents (Niagara) – Pina Palombo *Report Submitted*

- Only event we had was the Annual Christmas Party at Heartland Forest that was a huge success!

- Upcoming Cross Fit sessions with the G-MC Homies with Chromies resuming this Sunday January 13, 2019 and will continue to run every two weeks.
  - Next DS Meeting is Sunday, January 13, 2019 with our Board members.
2. **The Tourette Syndrome Association of Ontario – Anna Racine**
- Nil Report
3. **Pathstone Mental Health – Bill Helmeczi**
- Pathstone Mental Health is starting a new program for children three years of age and under.
4. **Community Living, Welland Pelham – Andrew Howcroft**
- Discussion was held about sharing the story of Michael Jacques, former Niagara Catholic student and author of *Can't Read, Can't Write, Here's My Book*. More information to follow at the next SEAC meeting.
5. **Autism Ontario Niagara Region – Karen Murphy**
- Registration for Winter Programs will be closing January 11.
  - Registration is now open for “Raise the Flag Day” on April 2. We thank you for your support last year and hoping for the same this year. One thing they are asking that we change is when we register that we enter the contact email for each school. This day is set up to make awareness so a contact email can help with us sending out any necessary tool kits if interested to help out.
  - 2019 March Break Reimbursement Fund is now open for registration.
6. **Niagara Children's Centre – Dorothy Harvey**
- Nil Report
7. **Community Living Port Colborne/Wainfleet – Rita Smith**
- Nil Report
8. **Learning Disabilities Association Niagara Region - Ted Nangle**
- Trivia Night taking place February 23 at Armenian Centre. ( see attached flyer)
  - Winter programs full with waitlists, with the exception of Port Colborne site (program runs directly after school because of location – St. Therese Elementary School).
    - Winter programs begin January 28.

- LDANR was approved for another 3 years of funding for our summer SLAM program (offered in St. Catharines, Niagara Falls, and Welland). This includes an expansion to serve 20 children per week, compared to 14 in the past
- LDANR also received a 3-year grant from the Ontario Trillium Foundation to offer one-on-one math support, specifically the JUMP Math program, starting in Fall of 2019
- Spring and summer program applications will open in March.

9. **Mainstream – Lorraine Smith**

- Mainstream is in the planning stages to Pathways to Success being held in May.

**STAFF REPORTS**

1. **Chris Kerho – Principal, Elementary**

- Nil Report

2. **Adele Filice – Vice - Principal, Secondary**

- Nil Report

3. **Pat Rocca – Superintendent of Education**

- Online registration for the French Immersion program is on January 21, 2019 through to February 1, 2019.
- **Elementary PA Day** - January 18, 2019
- **2019-2020 School Year Calendar** - Superintendent Rocca presented the proposed 2019-2020 School Year Calendar for review. Any comments can be submitted to *Jennifer Pellegrini* by January 31, 2019.
- Articles entitled, *Advocates for Students with Disabilities Call on Ontario to Stop School Exclusions* and *Education Grayson: Are Inclusive Classrooms Failing Students* were handed out for information.

4. **Danny Giancola– Coordinator Special Education**

- ABA Supervisors are planning after school programs.
- Brock SNAP programs are happening.
- The Student Support department is doing Professional Development on the upcoming PA day.
- Family of Schools Educational Resource Teacher meetings are being held at the local high schools between January 22 and January 24, 2019.
- Gifted Education Modules are being held on January 17 and 21.
- The Student Support department is currently revising the Request for Services form.

## **F. TRUSTEE REPORTS**

### **1. Kathy Burtnik**

- All Trustees will be attending Professional Development.
- Reviewing policies.

### **2. Rhianon Burkholder**

- Nil Report

## **G. STUDENT REPORT**

### **1. Donald Hingston – Student Senate Representative**

- Student Senate has started to brainstorm a launch a few of our ideas from meetings;
- We launched our social media account (@niagaracatholicssenate) where we will be posting senate updates and showcase numerous events taking place at schools throughout the Board.
- We continued to brainstorm ideas for the Toonies for Tuition fundraiser that we hope to start at all schools across the Board in order to help fund university or college tuition for those who cannot afford it. We discussed maybe incorporating some form of reward for the school who fundraises the most money such as a pizza lunch.
- We also came up with the idea to have an art completion/Showcase with the theme of mental health in order to spread awareness on the issues on this topic that we are experiencing in the Niagara region.

## **H. NCPIC REPORT**

- Nil Report

## **I. NOTICES OF MOTION**

## **J. FUTURE MEETINGS / INFORMATION ITEMS**

1. Sheila Bennett – future presentation

## **K. NEXT MEETING:**

Wednesday, February 6, 2019 at 6:30p.m. at the Catholic Education Centre



## **L. ADJOURNMENT**

Moved by Andrew Howcroft

Seconded by Trustee Burkholder

**THAT** the January 9, 2019 meeting of the Special Education Advisory Committee be adjourned.

**CARRIED**

This meeting was adjourned at 8:50p.m.

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TITLE: NIAGARA REGIONAL SCIENCE AND ENGINEERING FAIR**

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Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: April 23, 2019



## PRESENTATION BACKGROUND

**Board Meeting  
April 23, 2019**

### **NIAGARA REGIONAL SCIENCE AND ENGINEERING FAIR**

The Niagara Regional Science and Engineering Fair started in 1962. Students in Grades 5 through 12 and who live in the Niagara Region are eligible to enter the competition. Annually, donors, which include the Niagara Catholic District School Board, provide financial support and encouragement to ensure the success of the Fair and the awards celebration.

At this year's Awards Ceremony, which took place on Wednesday, April 3<sup>rd</sup>, 2019 at St. Catharines Collegiate, awards were presented to students whose projects obtained high marks in each of the following age categories: Juvenile, Junior, Intermediate and Senior. The top Junior, Intermediate and Senior winners are eligible to compete at the Canada Wide Science Fair, to be held this year in Fredericton, New Brunswick from May 11<sup>th</sup> – 17<sup>th</sup>, 2019.

Niagara Catholic District School Board is extremely proud to celebrate and recognize the accomplishments of Zoe Gagnon, a Grade 12 student at Lakeshore Catholic High School, Port Colborne at this year's Niagara Regional Science and Engineering Fair.

Zoe Gagnon's project submission, entitled "*Activation of a Receptor for Insulin-like Peptide Decreases Fictive Locomotion in Fruit Fly Larvae*" earned Zoe the following awards:

- Brock University Biology Award
- Senior Category – Silver Medal
- Brock University Entrance Scholarship

As well, Zoe was named as one of seven members to the Niagara Region team that will be competing at this year's Canada Wide Science Fair in Fredericton.

Niagara Catholic extends its congratulations to Zoe, her family and the Lakeshore Catholic High School community.

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Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: April 23, 2019

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

**PUBLIC SESSION**

**TITLE: FINANCIAL REPORT AS AT MARCH 31, 2019**

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The Financial Report as at March 31, 2019 is presented for information

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Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: April 23, 2019

**NCDSB  
FINANCIAL ANALYSIS  
MARCH 31, 2019**



**OVERVIEW**

Niagara Catholic continues to project a balanced positions for fiscal 2018-2019 for the period ending March 31, 2019

**FINANCIAL STATEMENT - NOTES**

**REVENUE**

1. The variance is attributed to the mid-year reduction in EPO grants announced by the Ministry of Education.

**EXPENSES**

- 2. The variance is attributed to two factors: an in-year rate variance and over estimated benefit costs.
- 3. The variance is attributed to a reduction in professional development sessions offered during the school day to assist in alleviating the pressures associated with the lack of replacement for permanent staff.
- 4. The replacement of Principals and Vice Principals as a result of long-term illnesses.
- 5. The variance in school operations is the result of additional snowplowing and salting costs associated with a harsher winter and colder spring.

**SUMMARY OF FTE(s)**

	<b>Revised Estimates</b>	<b>Forecast</b>	<b>In-Year Change</b>
<b>Classroom</b>			
Teachers	1,261	1,261	0
Non-Teachers	762	762	0
<b>Total Classroom</b>	<b>2,023</b>	<b>2,023</b>	<b>0</b>
<b>Non-Classroom</b>			
Non-Classroom	245	245	0
<b>Total</b>	<b>2,268</b>	<b>2,268</b>	<b>0</b>

**INTERIM FINANCIAL STATEMENT  
MARCH 31, 2019**



<b>REVENUES</b>	<b>2017-2018</b>	<b>Revised 2018-2019</b>	<b>Forecasted 2018-2019</b>	<b>Variance</b>	<b>Notes</b>
Operating Grants	233,295	231,970	231,970	0	
Capital Grants	26,887	27,021	27,021	0	
Other	13,566	14,651	14,551	(100)	
<b>Total Revenue</b>	<b>273,748</b>	<b>273,642</b>	<b>273,542</b>	<b>(100)</b>	<b>1</b>
<b>EXPENDITURES</b>					
<b>Classroom Instruction</b>					
Teachers	135,079	135,783	135,795	(12)	
Supply Teachers	6,354	6,761	6,762	(1)	
Teacher Assistants and ECEs	20,279	22,769	22,200	569	2
Classroom Computers	1,028	733	733	0	
Textbooks and Supplies	4,635	4,850	4,992	(142)	
Professionals and Paraprofessionals	7,890	7,788	7,721	67	
Library and Guidance	3,890	4,160	4,172	(12)	
Staff Development	707	508	341	167	3
Department Heads	534	311	311	0	
Principal and Vice-Principals	9,542	9,626	9,846	(220)	4
School Office	5,240	6,006	5,840	166	
Co-ordinators and Consultants	2,037	1,877	2,117	(240)	
Continuing Education	4,384	4,318	4,315	3	
<b>Total Instruction</b>	<b>201,599</b>	<b>205,490 #</b>	<b>205,145</b>	<b>345</b>	
<b>Total Administration</b>	<b>7,919</b>	<b>7,631 #</b>	<b>7,495</b>	<b>136</b>	
Transportation	9,861	10,175	10,089	86	
<b>Total Pupil Accomodation</b>	<b>38,800</b>	<b>41,431</b>	<b>41,869</b>	<b>(438)</b>	<b>5</b>
<b>Total Other Expenditures</b>	<b>9,602</b>	<b>7,675</b>	<b>7,675</b>	<b>0</b>	
<b>TOTAL EXPENDITURES</b>	<b>267,781</b>	<b>272,402</b>	<b>272,273</b>	<b>129</b>	
PSAB Adjustments	3,290	1,005	1,005	0	
<b>Forecasted Surplus Deficit</b>	<b>2,677</b>	<b>235</b>	<b>264</b>	<b>29</b>	

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TOPIC: CORRESPONDENCE  
LETTER FROM HAMILTON-WENTWORTH DISTRICT  
SCHOOL BOARD TO MINISTRY OF EDUCATION**

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# HWDSB

**Alex Johnstone**  
Chair of the Board  
Hamilton-Wentworth District School Board  
20 Education Court, P.O. Box 2558  
Hamilton, ON L8N 3L1  
905-527-5092 ext. 2279

March 26, 2019

Hon. Lisa Thompson  
Minister of Education

Hon. Merrilee Fullerton  
Minister of Training, Colleges and Universities

Ministry of Education  
Mowat Block 22nd Flr  
900 Bay St, Toronto, ON  
M7A 1L2  
[minister.edu@ontario.ca](mailto:minister.edu@ontario.ca)

Ministry of Training, Colleges and Universities  
Mowat Block, 3<sup>rd</sup> Flr  
900 Bay St, Toronto, ON  
M7A 1L2  
[merrilee.fullerton@pc.ola.org](mailto:merrilee.fullerton@pc.ola.org)

*Delivered by electronic mail to both Ministers Thompson and Fullerton*

Dear Minister Thompson and Minister Fullerton:

On behalf of the Board of Trustees of Hamilton-Wentworth District School Board, I am writing to you today to express our concerns regarding the recent announcement of the impending changes to the Ontario Student Assistance Program (OSAP) for post-secondary education.

On Monday, February 25<sup>th</sup>, 2019, the Board of Trustees passed the following motion:

RESOLUTION #19-28: That the Chair of the Board send a letter to the Minister of Education and Minister of Training, Colleges and Universities highlighting changes to the OSAP program and its impact on students.

The Notice of Motion was brought forward by Student Trustee Prosic with support from Trustee Galindo. Our Student Trustees both expressed to the members of the Board the concerns they have been hearing from the student population across the district in Hamilton. For many students in Hamilton and across the province, OSAP provided a means for which they were able to further educate themselves in post-secondary programs.

At HWDSB, our graduation rate for 2017-18 was 85 per cent and a number of our students moved on to post-secondary education institutions, some of whom would have applied and been approved for loans through the OSAP program. As a Board, we are concerned that the reductions in funding to Ontario Colleges and Universities may create significant financial barriers for our students pursuing a post-secondary pathway.

Our Board of Trustees, on behalf of HWDSB students, ask that the Ontario government reconsider their decision regarding the OSAP funding program by:

- a) Providing more resources for more non-repayable grants that supports students aspiring to enter post-secondary education to low- and middle-income students that ensures all Ontario students have equitable access to the education they desire;
- b) Devising a post-secondary education loan system which will *support* students and allow for practical repayment; and



# HWDSB

**Alex Johnstone**  
Chair of the Board  
Hamilton-Wentworth District School Board  
20 Education Court, P.O. Box 2558  
Hamilton, ON L8N 3L1  
905-527-5092 ext. 2279

- c) Engaging all education stakeholders, including students and parents, school boards and trustees' associations in consultation when making decisions regarding funding reforms.

All students across Ontario should be provided with equitable access to a variety of post-secondary options, regardless of their socio-economics status.

I appreciate your time in reviewing the concerns of our Board of Trustees and look forward to discussing them further with you at your convenience.

Sincerely,



Alex Johnstone  
Chair of the Board  
Hamilton-Wentworth District School Board

Cc: Ontario Public Schools Boards' Association  
Ontario Student Trustees' Association  
Sam Oosterhoff - Parliamentary Assistant to the Minister of Education  
David Piccini - Parliamentary Assistant to the Minister of Training, Colleges and Universities  
Sandy Shaw, MPP - Hamilton West—Ancaster—Dundas  
Donna Skelly, MPP - Flamborough—Glanbrook  
Monique Taylor, MPP - Hamilton Mountain  
Marit Stiles, Critic, Education  
Chris Glover, Critic, Colleges and Universities  
Tony Pontis, Council of Ontario Directors of Education

Attach: Notice of Motion

**Written Notice of Motion – Ontario Post-Secondary Funding Support Cuts**

Submitted by Trustee Galindo and Student Trustee Prosic

Board – February 25<sup>th</sup>, 2019

**Whereas;**

The Ontario provincial government recently announced changes to the pre-existing “Ontario Student Assistance Program” which had made post-secondary education more accessible and affordable for students across the province;

**Whereas;**

The aforementioned changes are including, but not limited to changing the OSAP grant to loan ratio to a minimum 50 percent, removing the six-month interest-free grace period students would receive after graduation, and lowering the family income threshold;

**Whereas;**

The aforementioned changes will make it significantly harder for many HWDSB students to achieve their post-secondary goals, including youth living in poverty and;

**Whereas;**

HWDSB is are committed to Student Learning and Achievement through our strategic directions, and should support students with their post-secondary goals.

**Therefore, be it resolved:**

That the Chair of the Board send a letter to the Minister of Education and Minister of Training, Universities and Colleges that the Provincial Government that highlights the support for

- a) The provincial government to provision more resources for more non-repayable grants that supports students aspiring to enter post-secondary education to low- and middle-income students to ensure all Ontario students have equitable access to the education their desire,
- b) Devise a post-secondary education loan system which will *support* students and allow for practical repayment,
- c) Engage all education stakeholders, including students and parents, school boards and trustees’ associations in consultation when making decisions regarding funding reforms

That the following stakeholders also receive a copy of this letter

- the Ontario Public School Boards’ Association
- the Ontario Student Trustees’ Association
- Parliamentary Assistants to the Minister of Education and Minister of Training, Colleges and Universities
- Members of Provincial Parliament from the City of Hamilton
- Opposition Education Critics
- Chairs and Directors of Ontario Provincial School Boards

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TOPIC: CORRESPONDENCE  
CARD FROM BILL AMADIO**

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Good luck in all you do  
for Catholic Education.

Sincerely,  
Wm. L. Smith

Dear Mr. Crocco, Chair Jera,  
and Trustees,

Thank you for the Award  
of Distinction.

It has been a pleasure  
working with such a skillful  
and knowledgeable group of  
people over the years.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TOPIC: CORRESPONDENCE  
LETTER FROM OCSTA**

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Ontario Catholic School  
Trustees' Association

Box 2064, Suite 1804  
20 Eglinton Avenue West  
Toronto, Ontario M4R 1K8  
T. 416.932.9460 F. 416.932.9459  
[ocsta@ocsta.on.ca](mailto:ocsta@ocsta.on.ca) [www.ocsta.on.ca](http://www.ocsta.on.ca)

Beverley Eckensweiler, *President*  
Michelle Griepsma, *Vice President*  
Nick Milanetti, *Executive Director*

April 16, 2019

Frank Fera, Chair  
Niagara Catholic District School Board  
427 Rice Road  
Welland, ON L3C 7C1

Dear Frank:

We are aware that there is a Notice of Motion regarding School Board Governance scheduled to be considered at your April 23, 2019 Board Meeting. For a number of reasons, we have concern that the content of the Notice of Motion would have significant ramifications, not only for the Niagara Catholic District School Board but indeed for publicly funded Catholic education in Ontario. In light of these concerns, we are respectfully requesting that discussion on the motion be deferred until such a time that we may meet with your Board to discuss this important matter.

We are offering and would be pleased to attend an "In Camera" session of an upcoming meeting of your Board to share the rationale for our concerns and to discuss the matter with your trustees. Please advise us of a suitable meeting date at which we can attend.

Thank you for giving serious consideration to our request.

Sincerely,

Nick Milanetti  
Executive Director

cc: John Crocco  
Beverley Eckensweiler  
Patrick J. Daly

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TOPIC: CORRESPONDENCE  
LETTER FROM THE TERRY FOX FOUNDATION**

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**THE TERRY FOX  
FOUNDATION**

April 2019

Mr. John Crocco  
Director of Education  
Niagara Catholic District School Board

Dear John,

The 2018 Terry Fox School Run results are in, and we are reaching new heights with the help of schools right across the province. Last year, Ontario schools showed great strength in numbers and leadership in the fight against cancer by raising over \$7 million!

We are proud to announce **Niagara Catholic District School Board** family of schools have reached an incredible fundraising milestone of **\$1,000,000.00** to date. Congratulations on this inspiring achievement! We hope you will proudly display this token of our appreciation and with your continued commitment, your Board will receive the next milestone plaque to highlight your loyal support for each \$500,000.00 interval.

39 years ago, Terry Fox ignited fundraising throughout our country. Through his determination to make a difference in the lives of those with cancer, he began a movement that cannot be stopped. Today, with the help of schools across Ontario, his message of hope echoes loudly in the voices of students and families everywhere and his legacy continues year after year. We are so grateful for your continued encouragement in promoting the annual Terry Fox School Run. Please share our heartfelt thanks with your school community for their incredible generosity and support in the quest to achieve Terry's dream of a world free from cancer.

In order to keep this momentum going, we would greatly appreciate assistance with the following:

1. The distribution of an endorsement email message, encouraging ALL your schools to participate in the **2019 Terry Fox School Run (Thursday, September 26, 2019)**. You will receive an email next week with a sample message that you may customize and share.
2. Share the exciting news about this momentous milestone with your family of schools through Twitter, Instagram, Facebook, and school websites!

We look forward to working with you again and we thank you in advance for your support. Your family of schools sets a shining example of what can be accomplished with a focused goal and a collaborative spirit of generosity and determination.

Regards,

Lisa Armstrong  
Ontario School Coordinator  
The Terry Fox Foundation  
Email: [lisa@terryfoxrun.org](mailto:lisa@terryfoxrun.org) or Toll Free: 1-888-836-9786

*encl. 2018 Donation History Report*



# Niagara Catholic District School Board

## Donation History Report

Statistics as of March 2019



THE TERRY FOX FOUNDATION  
LA FONDATION TERRY FOX

School Name	City	Total Number of Runs	2018 Fundraising Total	Total Funds Raised to Date
Alexander Kuska Catholic Elementary School	Welland	27	\$2,194.00	\$108,303.29
Blessed Trinity Secondary School	Grimsby	8	\$0.00	\$22,199.32
Canadian Martyrs Separate School	St. Catharines	14	\$2,804.75	\$59,228.55
Cardinal Newman School	Niagara Falls	16	\$345.60	\$23,521.20
Denis Morris High School	St. Catharines	1	\$0.00	\$170.00
Father Hennepin School	Niagara Falls	3	\$103.55	\$631.65
Holy Cross Catholic Secondary School	St. Catharines	5	\$5,333.25	\$9,442.37
Holy Name School	Welland	18	\$861.00	\$16,350.26
Lakeshore Catholic High School	Port Colborne	15	\$3,663.30	\$53,347.05
Loretto Catholic Elementary School	Niagara Falls	17	\$1,108.40	\$32,512.79
Mary Ward Catholic Elementary School	Niagara Falls	14	\$1,505.00	\$22,851.62
Monsignor Clancy Elementary School	Thorold	20	\$1,508.30	\$33,584.10
Mother Teresa Catholic Elementary School	St. Catharines	14	\$355.25	\$10,041.24
Notre Dame Catholic Elementary School	Niagara Falls	23	\$700.00	\$44,176.84
Notre Dame College School	Welland	17	\$7,620.00	\$67,052.31
Our Lady of Fatima Catholic Elementary School	Grimsby	14	\$1,200.00	\$15,609.39
Our Lady of Fatima School	St. Catharines	11	\$0.00	\$6,401.41
Our Lady of Mount Carmel Elementary School	Niagara Falls	21	\$1,200.00	\$10,547.49
Our Lady of Victory Elementary School	Fort Erie	13	\$1,881.00	\$50,457.87
Sacred Heart School	Niagara Falls	15	\$797.49	\$6,038.19
St. Alexander Separate School	Fonthill	24	\$2,520.30	\$64,146.52
St. Alfred Catholic Elementary School	St. Catharines	13	\$271.05	\$4,688.77
St. Andrew School	Welland	8	\$393.05	\$11,609.50
St. Ann Adult Learning Centre	Niagara Falls	10	\$637.35	\$4,544.95
St. Ann Catholic School	St. Catharines	11	\$0.00	\$5,990.85
St. Ann Catholic School	Fenwick	18	\$545.40	\$9,699.75

School Name	City	Total Number of Runs	2018 Fundraising Total	Total Funds Raised to Date
St. Anthony School	St. Catharines	27	\$684.65	\$28,007.01
St. Augustine School	Welland	10	\$387.00	\$2,505.14
St. Charles Catholic School	Thorold	16	\$892.75	\$18,813.54
St. Christopher Catholic Elementary School	St. Catharines	11	\$276.00	\$3,632.95
St. Denis Catholic School	St. Catharines	7	\$0.00	\$2,691.07
St. Edward School	Jordan	9	\$106.55	\$3,777.95
St. Elizabeth Catholic School	Wainfleet	14	\$670.00	\$5,617.00
St. Francis Catholic Secondary School	St. Catharines	2	\$0.00	\$3,676.10
St. Gabriel Lalemant Catholic School	Niagara Falls	20	\$250.00	\$6,891.60
St. George Catholic Elementary School	Crystal Beach	11	\$0.00	\$4,490.78
St. James Catholic School	St. Catharines	19	\$654.90	\$31,849.19
St. John Bosco Catholic Elementary School	Port Colborne	14	\$504.50	\$20,313.08
St. John North Adult Education Centre	St. Catharines	12	\$601.80	\$5,986.08
St. John School	Beamsville	15	\$783.00	\$11,650.26
St. Joseph Catholic Elementary School	Grimsby	14	\$417.47	\$6,185.48
St. Joseph Catholic Elementary School	Stevensville	16	\$650.00	\$13,854.33
St. Kevin Catholic School	Welland	11	\$326.60	\$5,606.91
St. Mark Catholic Elementary School	Beamsville	9	\$866.00	\$4,933.65
St. Martin School	Smithville	8	\$250.00	\$2,987.45
St. Mary Catholic School	Welland	13	\$144.00	\$11,323.31
St. Mary Elementary School	Niagara Falls	19	\$1,574.30	\$30,230.50
St. Michael Catholic Elementary School	Niagara-on-the-Lake	14	\$1,275.00	\$15,354.59
St. Michael Catholic High School	Niagara Falls	21	\$784.20	\$36,268.46
St. Nicholas School	St. Catharines	12	\$0.00	\$2,557.76
St. Patrick Catholic Elementary School	Niagara Falls	14	\$1,723.63	\$8,889.31
St. Patrick School	Port Colborne	18	\$300.00	\$7,075.55
St. Paul High School	Niagara Falls	14	\$140.00	\$13,998.80
St. Peter Catholic Elementary School	St. Catharines	13	\$470.00	\$4,524.72
St. Philomena Separate School	Fort Erie	22	\$510.00	\$8,672.92
St. Theresa Catholic Elementary School	St. Catharines	13	\$421.65	\$4,566.90
St. Therese Catholic Elementary School	Port Colborne	7	\$245.15	\$3,171.98
St. Vincent de Paul Catholic Elementary School	Niagara Falls	15	\$322.35	\$12,897.75
			<b>\$53,779.54</b>	<b>\$1,036,149.40</b>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – APRIL 9, 2019**

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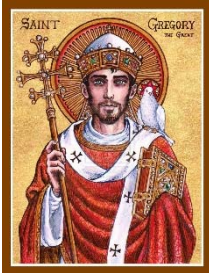
**April 9, 2019**

### **Trustees Recommend Policies**

During the April 9 Committee of the Whole Meeting, trustees recommended one policy be sent to the Board for approval at the April 25 Board Meeting

*French Immersion/Admission of Elementary and Secondary Students* will be considered by the Board at the upcoming meeting.

### **St. Augustine CES Chapel Named for Pope St. Gregory the Great**



The newly built chapel at St. Augustine Catholic Elementary School in Welland will now be known as the Pope St. Gregory the Great Chapel.

The name was requested by the students and staff at the school, based on the close connection Pope Saint Gregory the Great had as a mentor to Saint Augustine, as Augustine led missionaries to evangelize England.

The Board supported the name, which was also endorsed by Bishop Bergie, and Board Chaplaincy Leader Krista Wood.

The official naming will take place in connection with the feast day for St. Augustine, which will be celebrated May 27 at the school. Students will learn how Pope Saint Gregory the Great influenced St. Augustine's life.

### **Board Pre-Approves Capital Project Tenders**

Work is currently under way to tender capital projects which each have an estimated cost in excess of \$500,000.

The projects include an upgrade to the front entrance, stairs, ramp, pillars and exterior wall at St. Alexander Catholic Elementary School; an upgrade to the front entrance, sidewalk, pillars, canopy, exterior walls and administrative office at St. Denis Catholic Elementary School; Upgrades to the front entrance, sidewalk and canopy of St. Peter Catholic Elementary School; upgrades to the ventilation system and renovations to eight

classrooms at Our Lady of Victory Catholic Elementary School and an upgrade to the music room at Notre Dame College School, to include practice rooms, upgrade ventilation and increase acoustics.

There are also several roofing projects scheduled for the summer of 2019, which would be covered by the pre-approval if the costs exceeded \$500,000, although none are expected to reach this threshold.

Ministry of Education funding is available for all of these projects.

### **Capital Projects Update**

Two capital projects currently in development by Niagara Catholic are awaiting design approval by the Ministry of Education.

The designs for a consolidated Monsignor Clancy /St. Charles Catholic Elementary School and for three childcare rooms there and at Our Lady of Mount Carmel Catholic Elementary School are pending Ministry approval.

### **Library Information Centre Programs and Services**

During the April 9 Committee of the Whole Meeting, trustees were advised of the essential roles Library Information Centres have within our schools.

Karen Desjardins, Coordinator of Library Information Centres, provided an overview of the value of the Centres to schools, focusing on how they support the use of a number of technologies, offer space for personal and group literary engagements and develop a love of reading in students, and help students develop literacy and research skills they will use throughout their lives.

### **Alternative Programs at Niagara Catholic**

During the April 9 Committee of the Whole Meeting, trustees were advised of the integral way in which our alternative programs support student success and achievement.

The report by Superintendent of Education Ted Farrell and Administrative Programs Staff focused on the Pope Francis and Saint Kateri Tekakawitha Centres, Niagara LINK Program, Supervised Alternative Learning (SAL), the Community Outreach Program, Young Parent Support Program, the Children/Youth in Care Program, and the Care/and/or Treatment, Corrections and Custody Program, all of which are offered by the Board.

The complete report is available in section C3 of the [April 9 Committee of the Whole Meeting Agenda](#).

## **Good News!**

Have you checked out our Good News page lately? If you haven't, you're missing out on the great things happening in the system. Click [here](#) to see scenes from our 2019 Volunteer Appreciation Breakfast and Niagara Foundation for Catholic Education Annual Benefit Gala.

## **Follow us!**

If you're not following us on social media, you're missing out on all of the important news and events coming from the Board. Join us on [Facebook](#), [Twitter](#) and [Instagram](#) today.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS – MAY 2019**

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# MAY 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<b>1</b> Pathways Speaker Summit—Club Italia 6:30 p.m. SEAC Meeting	<b>2</b> FamJan4Wellness Saint Michael CHS 4:30 p.m. NCPIC Meeting		
<b>5</b>	<b>6</b> Celebrating Excellence Awards St. Alfred Parish 6:30 p.m.	<b>7</b>	<b>8</b>	<b>9</b> Student Leadership Symposium Club Roma	<b>10</b>	<b>11</b>
		Catholic Education Week				
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
		SAL Meeting CW Meeting			Elementary and Secondary PA Day	
<b>19</b>	<b>20</b> Victoria Day	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b> Policy Committee Board Meeting	<b>29</b>	<b>30</b>	<b>31</b>	



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
APRIL 23, 2019**

***PUBLIC SESSION***

**TITLE: NOTICE OF MOTION  
ACCOUNTABILITY & TRANSPARENCY**

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**RECOMMENDATION**

**THAT** all expenditures greater than \$10 000, with the exception of purchases already approved, and those resources both physical and material and related to the delivery of educational programs at the school level and such resources which may be implemented at the school level shall be approved by the Board in advance.

**THAT** all hires, terminations, promotions and administrative assignments shall be approved by the Board in advance.

**THAT** a comprehensive report of all legal services and counsel be presented to the Board no later than 2 months from date of approval of this motion. Such report will itemize each grievance, arbitration, buy out and resolution to the aforementioned grievance. In addition the report will also identify for all Trustees the expenses incurred by each legal firm and a description of service and purpose for the need of the legal service.

**THAT** in the future any legal service required by the Director or any administrator to be approved by the Chair of the Board, who will consult with the Vice Chair regarding the matter. This approval and description of the legal service will subsequently be presented to the Board (in private) as a matter of information.

**THAT** a monthly report to the Board listing all grievances, complaints and disagreements which have occurred over the period of the month. There will be no need for Union presentation, however, the report will also identify the status of the grievance, complaint or disagreement and if resolved a description of the resolution.

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Prepared by: Trustee Sicoli  
Date Submitted: February 8, 2019  
To be Presented: April 23, 2019  
Date: April 23, 2019



## NOTICE OF MOTION

### FEBRUARY 8, 2019 NOTICE OF MOTION

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#### BACKGROUND INFORMATION

Trustee Sicoli submitted the following Notice of Motion on February 8, 2019 (Appendix A)

#### RECOMMENDATION

**THAT** all expenditures greater than \$10 000, with the exception of purchases already approved, and those resources both physical and material and related to the delivery of educational programs at the school level and such resources which may be implemented at the school level shall be approved by the Board in advance.

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Prepared by: Trustee Sicoli  
Date Submitted: February 8, 2019  
To be Presented: April 23, 2019  
Date: March 26, 2019

**Notice of Motion**

Whereas there is a newly elected Niagara Catholic District School Board willing to begin the process of understanding the budgeting process of school boards, and

Whereas is a need to get a true picture of costs incurred by the administration, and

Whereas there is a need to control future costs to ensure the continued growth of Niagara Catholic District School Board:

The following list of articles are offered to my fellow Trustees for approval:

That, all expenditures greater than \$10 000, with the exception of purchases already approved, and those resources both physical and material and related to the delivery of educational programs at the school level and such resources which may be implemented at the school level shall be approved by the Board in advance.

That all hires, terminations, promotions and administrative assignments shall be approved by the Board in advance.

That a comprehensive report of all legal services and counsel be presented to the Board no later than 2 months from date of approval of this motion. Such report will itemize each grievance, arbitration, buy out and resolution to the aforementioned grievance. In addition the report will also identify for all Trustees the expenses incurred by each legal firm and a description of service and purpose for the need of the legal service.

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That a monthly report to the Board listing all grievances, complaints and disagreements which have occurred over the period of the month. There will be no need for Union presentation, however, the report will also identify the status of the grievance, complaint or disagreement and if resolved a description of the resolution.

Submitted by:

*Dino P. Sicoli*

Seconded by:

*Franka Jones*